

10A NCAC 48B .0602 BENCHMARK 15

(a) Benchmark: The local health department shall develop plans to guide its work.

(b) Activities:

- (1) The local health department shall develop or update annually an agency strategic plan that:
 - (A) includes a review and analysis of factors influencing the health department's ability to improve the community's health,
 - (B) uses local health status data and information to set goals and objectives,
 - (C) uses community input where applicable,
 - (D) states desired outcomes for each element,
 - (E) sets priorities, and
 - (F) uses community collaborations to implement activities.
- (2) The local health department shall develop and adopt program policies and procedures that meet the following criteria:
 - (A) refer to the federal and state legislation, rules or regulations, or local rules or ordinances that provide the authority to carry out agency programs and activities, and
 - (B) delineate desired outcomes.
- (3) The local health department shall have a written procedure providing for annual review, and revision if necessary, of all policies.
- (4) The local health department shall assess the internal and external resources that are available or needed to implement proposed new or updated policies and procedures.
- (5) The local health department shall ensure that new staff is oriented to program policies and procedures and existing staff receives training on any updated or revised program policies and procedures.
- (6) The local health department shall ensure that program policies and procedures are accessible to all staff.

History Note:

Authority G.S. 130A-34.1;

Temporary Adoption Eff. January 1, 2006;

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Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 5, 2016.